



**HYPOLUXO/HAVERHILL
COMMUNITY DEVELOPMENT
DISTRICT**

**PALM BEACH COUNTY
REGULAR BOARD MEETING
NOVEMBER 8, 2022
9:00 A.M.**

Special District Services, Inc.
The Oaks Center
2501A Burns Road
Palm Beach Gardens, FL 33410

www.hypoluxohaverhillcdd.org

561.630.4922 Telephone
877.SDS.4922 Toll Free
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AGENDA
HYPOLUXO/HAVERHILL
COMMUNITY DEVELOPMENT DISTRICT
Special District Services, Inc. Conference Room
2501A Burns Road,
Palm Beach Gardens, FL 33410
REGULAR BOARD MEETING
November 8, 2022
9:00 a.m.

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Establish Quorum
- D. Additions or Deletions to Agenda
- E. Comments from the Public for Items Not on the Agenda
- F. Approval of Minutes
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- G. Old Business
 - 1. Update on Tree Trimming Policy
 - 2. Update on Irrigation Permit Policy
- H. New Business
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- K. Adjourn

LOCALiQ

The Gainesville Sun | The Ledger
Daily Commercial | Ocala StarBanner
News Chief | Herald-Tribune
News Herald | The Palm Beach Post
Northwest Florida Daily News

PO Box 631244 Cincinnati, OH 45263-1244

PROOF OF PUBLICATION

Hypoluxo Haverhill Comm Dev
Hypoluxo Haverhill Comm Dev
2501 BURNS RD
STE A

PALM BEACH GARDENS FL 334105207

STATE OF FLORIDA, COUNTY OF PALM BEACH

The Palm Beach Post, a daily newspaper printed and published in the city of West Palm Beach and of general circulation in Palm Beach, Martin, Okeechobee and St Lucie Counties, Florida; and personal knowledge of the facts herein state and that the notice hereto annexed was Published in said newspapers in the issues dated or by publication on the newspaper's website, if authorized, on:

09/30/2022

and that the fees charged are legal.
Sworn to and subscribed before on 09/30/2022

Legal Clerk

Notary, State of WI, County of Brown

My commission expires

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HYPOLUXO/HAVERHILL
COMMUNITY DEVELOPMENT
DISTRICT
FISCAL YEAR 2022/2023
REGULAR MEETING SCHEDULE
NOTICE IS HEREBY GIVEN that the Board of Supervisors of the Hypoluxo/Haverhill Community Development District will hold Regular Meetings in the Conference Room of Special District Services, Inc. located at 2501A Burns Road, Palm Beach Gardens, Florida 33410 at 9:00 a.m. on the following dates:

October 11, 2022
November 8, 2022
December 13, 2022
January 10, 2023
February 14, 2023
March 14, 2023
April 11, 2023
May 9, 2023
June 13, 2023
July 11, 2023
August 8, 2023
September 12, 2023

The purpose of the meetings is to conduct any business coming before the Board. Meetings are open to the public and will be conducted in accordance with the provisions of Florida law. Copies of the Agendas for any of the meetings may be obtained from the District's website or by contacting the District Manager at (561) 630-4922 and/or toll free at 1-877-737-4922 prior to the date of the particular meeting.

From time to time one or more Supervisors may participate by telephone; therefore a speaker telephone will be present at the meeting location so that Supervisors may be fully informed of the discussions taking place. Meetings may be continued as found necessary to a time and place specified on the record.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to insure that a verbatim record of the proceedings is made of his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meetings should contact the District Manager at (561) 630-4922 and/or toll-free at 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting.

Meetings may be cancelled from time to time without advertised notice.

HYPOLUXO/HAVERHILL
COMMUNITY DEVELOPMENT
DISTRICT
www.hypoluxohaverhillcdd.org
September 30, 2022 7814568

HYPOLUXO/HAVERHILL COMMUNITY DEVELOPMENT DISTRICT
REGULAR BOARD MEETING
SEPTEMBER 13, 2022

A. CALL TO ORDER

District Manager Michael McElligott called the September 13, 2022, Regular Board Meeting of the Hypoluxo/Haverhill Community Development District to order at 9:02 a.m. at the Conference Room at Special District Services, Inc, located at 2501 A Burns Road, Palm Beach Gardens, Florida, 33410.

B. PROOF OF PUBLICATION

Mr. McElligott presented proof of publication that notice of the Regular Board Meeting had been published in *The Palm Beach Post* on December 30, 2021, as legally required.

C. ESTABLISH A QUORUM

Mr. McElligott determined that the attendance of the following Supervisors constituted a quorum, and it was in order to proceed with the meeting: Chairman Tom Messler, Vice Chairman Bernard Gatlin, and Supervisors Brett Osinski and Ashkan Dehghani.

Staff in attendance were District Manager Michael McElligott of Special District Services, Inc., and District Counsel Scott Cochran of Billing, Cochran, Lyles, Mauro & Ramsey, P.A. attended via phone.

D. ADDITIONS OR DELETIONS TO THE AGENDA

Mr. McElligott asked to add to the agenda an item to consider a rate increase request by the district lake maintenance company Superior Waterways. There was no objection by the Board so that item was added under new business.

E. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

There were no comments from the public for items not on the agenda.

F. APPROVAL OF MINUTES

1. May 10, 2022, Regular Board Meeting and Public Hearing

Mr. McElligott presented the minutes of the May 10, 2022, Regular Board Meeting and Public Hearing and asked if there were any changes and/or corrections. There were no corrections noted. A **motion** was then made by Mr. Dehghani, seconded by Mr. Messler, and unanimously passed to approve the minutes of the May 10, 2022, Regular Board Meeting and Public Hearing, as presented.

G. OLD BUSINESS

There were no Old Business items to come before the Board.

H. NEW BUSINESS

HYPOLUXO/HAVERHILL COMMUNITY DEVELOPMENT DISTRICT
REGULAR BOARD MEETING
SEPTEMBER 13, 2022

1. Update Regarding Tree Trimming Policy

Mr. McElligott informed the Board that we are still waiting for the district engineer to prepare the language for the policy. Mr. McElligott will keep the item on the agenda.

2. Update Regarding Irrigation Policy

Mr. McElligott informed the Board that we are still waiting for the district engineer to prepare the language for the policy. Mr. McElligott will keep the item on the agenda.

3. Consider Rate Increase Request by Superior Waterways

Mr. McElligott explained that the district lake maintenance contractor has formally requested a rate increase of 3%. Mr. McElligott explained that he received the request just a few days ago so the request is not in the meeting books, but Mr. McElligott did have copies that he passed out. Mr. McElligott also explained that based on the budget the Board has approved for lake maintenance the District will be able to cover the increase request.

After some discussion among the Board members, a **motion** was made by Mr. Osinski, with a second by Mr. Messler to approve the 3% rate increase requested by Superior Waterways. That **motion** passed **4-0**.

I. ADMINISTRATIVE MATTERS

Mr. McElligott noted that the next meeting would be in November.

J. BOARD MEMBER COMMENTS

There were no comments from the Board Members.

K. ADJOURNMENT

There being no further business to come before the Board, a **motion** was made by Mr. Dehghani, seconded by Mr. Messler, and unanimously passed to adjourn the Regular Board Meeting at 9:09 a.m.

Secretary/Assistant Secretary

Chair/Vice-Chair

RESOLUTION NO. 2022-04

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE HYPOLUXO/HAVERHILL COMMUNITY DEVELOPMENT DISTRICT AUTHORIZING AND ADOPTING AN AMENDED FINAL FISCAL YEAR 2021/2022 BUDGET (“AMENDED BUDGET”), PURSUANT TO CHAPTER 189, FLORIDA STATUTES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board of Supervisors of the Hypoluxo/Haverhill Community Development District (“District”) is empowered to provide a funding source and to impose special assessments upon the properties within the District; and,

WHEREAS, the District has prepared for consideration and approval an Amended Budget.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE HYPOLUXO/HAVERHILL COMMUNITY DEVELOPMENT DISTRICT, THAT:

Section 1. The Amended Budget for Fiscal Year 2021/2022 attached hereto as Exhibit “A” is hereby approved and adopted.

Section 2. The Secretary/Assistant Secretary of the District is authorized to execute any and all necessary transmittals, certifications or other acknowledgements or writings, as necessary, to comply with the intent of this Resolution.

PASSED, ADOPTED and EFFECTIVE this 8th day of November, 2022.

ATTEST:

**HYPOLUXO/HAVERHILL
COMMUNITY DEVELOPMENT DISTRICT**

By: _____
Secretary/Assistant Secretary

By: _____
Chairperson/Vice Chairperson

Hypoluxo/Haverhill Community Development District

**Amended Final Budget For
Fiscal Year 2021/2022
October 1, 2021 - September 30, 2022**

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AMENDED FINAL BUDGET
HYPOLUXO/HAVERHILL COMMUNITY DEVELOPMENT DISTRICT
OPERATING FUND
FISCAL YEAR 2021/2022
OCTOBER 1, 2021 - SEPTEMBER 30, 2022

	FISCAL YEAR 2021/2022 BUDGET 10/1/21 - 9/30/22	AMENDED FINAL BUDGET 10/1/21 - 9/30/22	YEAR TO DATE ACTUAL 10/1/21 - 9/29/22
REVENUES			
O & M Assessments	82,649	82,670	82,670
Debt Assessments	99,827	99,837	99,837
Other Revenues	0	0	0
Interest Income	120	7	7
TOTAL REVENUES	\$ 182,596	\$ 182,514	\$ 182,514
EXPENDITURES			
Supervisor Fees	5,000	4,000	4,000
Payroll Taxes - Employer	400	306	306
Engineering/Inspections	2,500	6,500	5,225
Management	26,160	26,160	26,160
Secretarial	4,200	4,200	4,200
Legal	7,000	7,570	7,570
Assessment Roll	5,000	5,000	5,000
Audit Fees	3,500	3,500	3,500
Insurance	6,000	5,706	5,706
Legal Advertisements	1,100	2,000	1,657
Miscellaneous	700	700	403
Postage	225	75	70
Office Supplies	350	375	347
Dues & Subscriptions	175	175	175
Trustee Fee	3,500	3,180	3,180
Lake Maintenance	10,000	9,000	7,501
Miscellaneous Maintenance (Tree Work)	0	7,585	7,585
Website Management	2,000	2,000	2,000
TOTAL EXPENDITURES	\$ 77,810	\$ 88,032	\$ 84,585
REVENUES LESS EXPENDITURES	\$ 104,786	\$ 94,482	\$ 97,929
Bond Payments	(93,837)	(95,059)	(95,059)
BALANCE	\$ 10,949	\$ (577)	\$ 2,870
County Appraiser & Tax Collector Fee	(3,650)	(2,568)	(2,568)
Discounts For Early Payments	(7,299)	(6,740)	(6,740)
EXCESS/ (SHORTFALL)	\$ -	\$ (9,885)	\$ (6,438)
Carryover From Prior Year	0	0	0
NET EXCESS/ (SHORTFALL)	\$ -	\$ (9,885)	\$ (6,438)

FUND BALANCE AS OF 9/30/21	\$38,239
FY 2021/2022 ACTIVITY	(\$9,885)
FUND BALANCE AS OF 9/30/22	\$28,354

Notes

Carryover From Prior Year Of \$700 to be used to reduce Fiscal Year 2022/2023 Assessments.

AMENDED FINAL BUDGET
HYPOLUXO/HAVERHILL COMMUNITY DEVELOPMENT DISTRICT
DEBT SERVICE FUND
FISCAL YEAR 2021/2022
OCTOBER 1, 2021 - SEPTEMBER 30, 2022

	FISCAL YEAR 2021/2022 BUDGET 10/1/21 - 9/30/22	AMENDED FINAL BUDGET 10/1/21 - 9/30/22	YEAR TO DATE ACTUAL 10/1/21 - 9/29/22
REVENUES			
Interest Income	25	3	3
NAV Tax Collection	93,837	95,059	95,059
Total Revenues	\$ 93,862	\$ 95,062	\$ 95,062
EXPENDITURES			
Principal Payments	70,000	70,000	70,000
Interest Payments	20,916	21,798	21,798
Bond Redemption	2,946	0	0
Total Expenditures	\$ 93,862	\$ 91,798	\$ 91,798
Excess/ (Shortfall)	\$ -	\$ 3,264	\$ 3,264

FUND BALANCE AS OF 9/30/21
FY 2021/2022 ACTIVITY
FUND BALANCE AS OF 9/30/22

\$61,839
\$3,264
\$65,103

Notes

Reserve Fund Balance = \$10,000*. Revenue Fund Balance = \$55,103*.

Revenue Fund Balance To Be Used To Make 11/1/2022 Interest Payment Of \$10,017.

* Approximate Amounts

Series 2017 Bond Refunding Information

Original Par Amount =	\$1,195,000	Annual Principal Payments Due =
Interest Rate =	2.52% - 6.75%	May 1st
Issue Date =	January 2017	Annual Interest Payments Due =
Maturity Date =	May 2033	May 1st & November 1st
Par Amount As Of 9/30/22 =	\$795,000	

November 8, 2022

RE: Hypoluxo/Haverhill Community Development District Auditor Renewal

At the September 11, 2019 Hypoluxo/Haverhill Community Development District Board Of Supervisors meeting, the firm of Grau & Associates was selected to perform the 9-30-2019, 9-30-2020 and 9-30-2021 year end audits of the District with an option to perform the 9-30-2022 and 9-30-23 audits.

The fees for the 9-30-2019 audit were \$3,300. The fees for the 9-30-2020 audit were \$3,400. And the fees for the 9-30-2021 audit were \$3,500. The proposed fees for the 9-30-2022 audit is \$3,600, which is the budgeted amount for audit fees for Fiscal Year 2022/2023. The proposed fee for the 9-30-2023 audit is \$3,700.

Management is pleased with the professionalism and the competence of the Grau & Associates partners and staff; therefore, management recommends that the Board approve the renewal option for the Fiscal Year Ending 9-30-2022 and 9-30-2023 audits for Grau & Associates.

Special District Services, Inc.