



**HYPOLUXO/HAVERHILL
COMMUNITY DEVELOPMENT
DISTRICT**

**PALM BEACH COUNTY
REGULAR BOARD MEETING
OCTOBER 12, 2021
8:30 A.M.**

**Special District Services, Inc.
The Oaks Center
2501A Burns Road
Palm Beach Gardens, FL 33410**

www.hypoluxohaverhillcdd.org

**561.630.4922 Telephone
877.SDS.4922 Toll Free
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AGENDA
HYPOLUXO/HAVERHILL
COMMUNITY DEVELOPMENT DISTRICT
Conference Room of Billing, Cochran, Lyles, Mauro & Ramsey, P.A.
Centurion Tower, 1601 Forum Place, Suite 400
West Palm Beach, Florida 33401
REGULAR BOARD MEETING
October 12, 2021
8:30 a.m.

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Seat New Board Members
- D. Administer Oath of Office & Review Board Member Responsibilities and Duties
- E. Consider Appointment to Board Vacancy – Seat 5
- F. Establish Quorum
- G. Additions or Deletions to Agenda
- H. Comments from the Public for Items Not on the Agenda
- I. Approval of Minutes
 - 1. July 14, 2021 Regular Board Meeting.....Page 2
- J. Old Business
- K. New Business
 - 1. Update Regarding Tree Trimming Around the Lakes
 - 2. Consider Resolution No. 2021-05 – Adopting a Fiscal Year 2020/2021 Amended Budget.....Page 5
- L. Administrative Matters
- M. Board Members Comments
- N. Adjourn

Publication Date
2021-10-04

Subcategory
Miscellaneous Notices

HYPOLUXO/HAVERHILL COMMUNITY DEVELOPMENT DISTRICT FISCAL YEAR 2021/2022 REGULAR MEETING SCHEDULE NOTICE IS HEREBY GIVEN that the Board of Supervisors of the Hypoluxo/Haverhill Community Development District will hold Regular Meetings in the Conference Room of Billing, Cochran, Lyles, Mauro & Ramsey, P.A. located at Centurion Tower, 1601 Forum Place, Suite 400, West Palm Beach, Florida 33401 at 8:30 a.m. on the following dates: October 12, 2021 November 9, 2021 December 7, 2021 January 11, 2022 February 8, 2022 March 8, 2022 April 12, 2022 May 10, 2022 June 7, 2022 July 12, 2022 August 9, 2022 September 13, 2022 The purpose of the meetings is to conduct any business coming before the Board. Meetings are open to the public and will be conducted in accordance with the provisions of Florida law. Copies of the Agendas for any of the meetings may be obtained from the District's website or by contacting the District Manager at (561) 630-4922 and/or toll free at 1-877-737-4922 prior to the date of the particular meeting. From time to time one or more Supervisors may participate by telephone; therefore a speaker telephone will be present at the meeting location so that Supervisors may be fully informed of the discussions taking place. Meetings may be continued as found necessary to a time and place specified on the record. If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to insure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based. In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meeting should contact the District Manager at (561) 630-4922 and/or toll-free at 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting. Meetings may be cancelled from time to time without advertised notice. HYPOLUXO/HAVERHILL COMMUNITY DEVELOPMENT DISTRICT www.hypoluxohaverhillcdd.org 10-1/2021

HYPOLUXO/HAVERHILL COMMUNITY DEVELOPMENT DISTRICT
REGULAR BOARD MEETING
JULY 14, 2021

A. CALL TO ORDER

District Manager Michael McElligott called the July 14, 2021, Regular Board Meeting of the Hypoluxo/Haverhill Community Development District to order at 8:30 a.m. in the Conference Room of Billing, Cochran, Lyles, Mauro & Ramsey, P.A., Centurion Tower, 1601 Forum Place, Suite 400, West Palm Beach, Florida 33401.

B. PROOF OF PUBLICATION

Mr. McElligott presented proof of publication that notice of the Regular Board Meeting had been published in *The Palm Beach Post* on October 5, 2020, as legally required.

C. ESTABLISH A QUORUM

Mr. McElligott determined that the attendance of the following Supervisors constituted a quorum, and it was in order to proceed with the meeting: Chairman Tom Messler, Vice Chairman Bernard Gatlin, and Supervisors Paul Patton and Brett Osinski.

Staff in attendance were District Manager Michael McElligott of Special District Services, Inc.; District Counsel Scott Cochran of Billing, Cochran, Lyles, Mauro & Ramsey, P.A., and District Engineer Fred Roth of Michael B. Schorah and Associates, Inc., via phone.

Also joining by phone is Landscape Architect Gregg Byrick from Cotleur & Hearing.

D. ADDITIONS OR DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

E. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

There were no comments from the public for items not on the agenda.

F. APPROVAL OF MINUTES

1. June 9, 2021, Regular Board Meeting

Mr. McElligott presented the minutes of the June 9, 2021, Regular Board Meeting and asked if there were any changes. There being no changes, a **motion** was made by Mr. Osinski, seconded by Mr. Messler, and unanimously passed to approve the minutes of the June 9, 2021, Regular Board Meeting, as presented.

G. OLD BUSINESS

HYPOLUXO/HAVERHILL COMMUNITY DEVELOPMENT DISTRICT
REGULAR BOARD MEETING
JULY 14, 2021

There were no Old Business items to come before the Board.

H. NEW BUSINESS

1. Discussion Regarding Appropriate Levels for Lakes

Mr. Patton started a discussion regarding the lake levels. Like all lakes this year, the Hypoluxo / Haverhill CDD lakes were very low due to the lack of rain. There was a discussion by the Board related to raising the lake levels. There was a suggestion to raise the levels by charging the lake from a pump, but the Mr. Roth explained that due to the nearby canal, any increase in the lake level would be very temporary as the water would eventually leave the lake through the ground and end up in the canal since the canal would still be at the lower level.

Mr. Patton also brought up the fact that the homes along the lake draw water for irrigation. Mr. Patton asked if there would be a way to charge only those homes on the lake if the District ever had to incur special charges related to charging the lake. Mr. McElligott and Mr. Cochran explained that if there is something that only benefits a certain group of homes, those homes can be charged a separate assessment for those benefits. However, at this time there are no additional cost to the district so there is no additional assessments needed.

This item was just discussion, there was no Board action taken.

2. Discuss Landscape Architect Report and Consider Proposals for recommended Work

The landscape architect, Mr. Byrock, presented the report to the Board which was in the meeting book. There was discussion among the Board. Mr. Byrock stated that he has solicited proposals based on the report from several local landscaping firms that they deal with and is awaiting responses which should come in any day. The Board asked if they could approve a not to exceed amount so that they would not have to wait until another meeting to proceed with the work. Mr. Byrock stated that he expects the proposals to come in under \$20,000, and Mr. McElligott stated that there are currently funds sufficient to go up to \$25,000 on this project.

After some more discussion among the Board, a **motion** was made by Mr. Patton, seconded by Mr. Osinski to set a not to exceed amount of \$25,000 on a tree trimming and/or removal proposal recommended by the staff. That **motion** passed 4-0.

I. ADMINISTRATIVE MATTERS

There were no administrative matters.

J. BOARD MEMBER COMMENTS

HYPOLUXO/HAVERHILL COMMUNITY DEVELOPMENT DISTRICT
REGULAR BOARD MEETING
JULY 14, 2021

There were no Board Member comments.

K. ADJOURNMENT

There being no further business to come before the Board, a **motion** was made by Mr. Patton, seconded by Mr. Messler, and unanimously passed to adjourn the Regular Board Meeting at 9:15 a.m.

Secretary/Assistant Secretary

Chair/Vice-Chair

RESOLUTION NO. 2021-05

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE HYPOLUXO/HAVERHILL COMMUNITY DEVELOPMENT DISTRICT AUTHORIZING AND ADOPTING AN AMENDED FINAL FISCAL YEAR 2020/2021 BUDGET (“AMENDED BUDGET”), PURSUANT TO CHAPTER 189, FLORIDA STATUTES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board of Supervisors of the Hypoluxo/Haverhill Community Development District (“District”) is empowered to provide a funding source and to impose special assessments upon the properties within the District; and,

WHEREAS, the District has prepared for consideration and approval an Amended Budget.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE HYPOLUXO/HAVERHILL COMMUNITY DEVELOPMENT DISTRICT, THAT:

Section 1. The Amended Budget for Fiscal Year 2020/2021 attached hereto as Exhibit “A” is hereby approved and adopted.

Section 2. The Secretary/Assistant Secretary of the District is authorized to execute any and all necessary transmittals, certifications or other acknowledgements or writings, as necessary, to comply with the intent of this Resolution.

PASSED, ADOPTED and EFFECTIVE this 12th day of October, 2021.

ATTEST:

**HYPOLUXO/HAVERHILL
COMMUNITY DEVELOPMENT DISTRICT**

By: _____
Secretary/Assistant Secretary

By: _____
Chairperson/Vice Chairperson

Hypoluxo/Haverhill
Community Development District

**Amended Final Budget For
Fiscal Year 2020/2021
October 1, 2020 - September 30, 2021**

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AMENDED FINAL BUDGET
HYPOLUXO/HAVERHILL COMMUNITY DEVELOPMENT DISTRICT
OPERATING FUND
FISCAL YEAR 2020/2021
OCTOBER 1, 2020 - SEPTEMBER 30, 2021

	FISCAL YEAR 2020/2021 BUDGET 10/1/20 - 9/30/21	AMENDED FINAL BUDGET 10/1/20 - 9/30/21	YEAR TO DATE ACTUAL 10/1/20 - 9/29/21
REVENUES			
O & M Assessments	69,021	69,064	69,064
Debt Assessments	99,827	99,870	99,870
Other Revenues	0	0	0
Interest Income	120	165	162
TOTAL REVENUES	\$ 168,968	\$ 169,099	\$ 169,096
EXPENDITURES			
Supervisor Fees	5,000	3,400	3,400
Payroll Taxes - Employer	400	260	260
Engineering/Inspections	2,500	11,000	9,842
Management	25,800	25,800	25,800
Secretarial	4,200	4,200	4,200
Legal	7,000	8,500	7,444
Assessment Roll	5,000	5,000	5,000
Audit Fees	3,400	3,400	3,400
Insurance	6,000	5,513	5,513
Legal Advertisements	1,100	1,100	767
Miscellaneous	750	750	382
Postage	200	225	216
Office Supplies	375	325	289
Dues & Subscriptions	175	175	175
Trustee Fee	3,700	3,180	3,180
Lake Maintenance	5,800	9,000	7,916
Tree Trimming/Removal	0	8,500	0
Website Management	2,000	2,000	2,000
TOTAL EXPENDITURES	\$ 73,400	\$ 92,328	\$ 79,784
REVENUES LESS EXPENDITURES	\$ 95,568	\$ 76,771	\$ 89,312
Bond Payments	(93,837)	(95,059)	(95,059)
BALANCE	\$ 1,731	\$ (18,288)	\$ (5,747)
County Appraiser & Tax Collector Fee	(3,377)	(2,188)	(2,188)
Discounts For Early Payments	(6,754)	(6,500)	(6,522)
EXCESS/ (SHORTFALL)	\$ (8,400)	\$ (26,976)	\$ (14,457)
Carryover From Prior Year	8,400	0	0
NET EXCESS/ (SHORTFALL)	\$ -	\$ (26,976)	\$ (14,457)

FUND BALANCE AS OF 9/30/20	\$52,288
FY 2020/2021 ACTIVITY	(\$26,976)
FUND BALANCE AS OF 9/30/21	\$25,312

Notes

Carryover From Prior Year Of \$8,400 was used to reduce Fiscal Year 2020/2021 Assessments.

AMENDED FINAL BUDGET

HYPOLUXO/HAVERHILL COMMUNITY DEVELOPMENT DISTRICT
DEBT SERVICE FUND
FISCAL YEAR 2020/2021
OCTOBER 1, 2020 - SEPTEMBER 30, 2021

	FISCAL YEAR 2020/2021 BUDGET 10/1/20 - 9/30/21	AMENDED FINAL BUDGET 10/1/20 - 9/30/21	YEAR TO DATE ACTUAL 10/1/20 - 9/29/21
REVENUES			
Interest Income	50	3	3
NAV Tax Collection	93,837	95,059	95,059
Total Revenues	\$ 93,887	\$ 95,062	\$ 95,062
EXPENDITURES			
Principal Payments (2017)	70,000	70,000	70,000
Interest Payments (2017)	22,680	23,562	23,562
Bond Redemption	1,207	0	0
Total Expenditures	\$ 93,887	\$ 93,562	\$ 93,562
Excess/ (Shortfall)	\$ -	\$ 1,500	\$ 1,500

FUND BALANCE AS OF 9/30/20	\$60,339
FY 2020/2021 ACTIVITY	\$1,500
FUND BALANCE AS OF 9/30/21	\$61,839

Notes

Reserve Fund Balance = \$10,000*. Revenue Fund Balance = \$51,839*.

Revenue Fund Balance To Be Used To Make 11/1/2021 Interest Payment Of \$10,899.

* Approximate Amounts

Series 2017 Bond Refunding Information

Original Par Amount =	\$1,195,000	Annual Principal Payments Due =
Interest Rate =	2.52% - 6.75%	May 1st
Issue Date =	January 2017	Annual Interest Payments Due =
Maturity Date =	May 2033	May 1st & November 1st
Par Amount As Of 9/30/21 =	\$865,000	