



**HYPOLUXO/HAVERHILL
COMMUNITY DEVELOPMENT
DISTRICT**

**PALM BEACH COUNTY
REGULAR BOARD MEETING
SEPTEMBER 12, 2018
8:30 A.M.**

Special District Services, Inc.
The Oaks Center
2501A Burns Road
Palm Beach Gardens, FL 33410

www.hypoluxohaverhillcdd.org

561.630.4922 Telephone
877.SDS.4922 Toll Free
561.630.4923 Facsimile

AGENDA
HYPOLUXO/HAVERHILL
COMMUNITY DEVELOPMENT DISTRICT
Billing, Cochran, Lyles, Mauro & Ramsey, P.A.
Centurion Tower, 1601 Forum Place, Suite 400
West Palm Beach, Florida 33401
REGULAR BOARD MEETING
September 12, 2018
8:30 a.m.

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Establish Quorum
- D. Additions or Deletions to Agenda
- E. Comments from the Public for Items Not on the Agenda
- F. Approval of Minutes
 - 1. May 9, 2018 Regular Board Meeting & Public Hearing.....Page 3
- G. Old Business
- H. New Business
 - 1. Consider Resolution No. 2018-05 – Adopting a Fiscal Year 2017/2018 Amended Budget.....Page 6
- I. Administrative Matters
- J. Board Members Comments
- K. Adjourn

PROOF OF PUBLICATION STATE OF FLORIDA

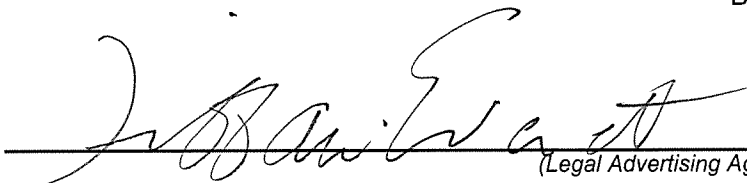
PUBLIC NOTICE

Before the undersigned authority, personally appeared Tiffani Everett, who on oath, says that he/she is a Legal Advertising Representative of The Palm Beach Post, a daily and Sunday newspaper, published in West Palm Beach and distributed in Palm Beach County, Martin County, and St. Lucie County, Florida; that the attached copy of advertising for a Legal - Notice was published in said newspaper on: first date of Publication 09/21/2017 and last date of Publication 09/21/2017. Affiant further says that the said The Palm Beach Post is a newspaper published in West Palm Beach, in said Palm Beach County, Florida and that the said newspaper has heretofore been continuously published in said Palm Beach County, Florida, daily and Sunday and has been entered as second class mail matter at the post office in West Palm Beach, in said Palm Beach County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he/she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in said newspaper.

HYPOLUXO HAVERHILL COMM DEV
2501 BURNS RD
STE A
PALM BEACH GARDENS, FL 33410-5207

Invoice/Order Number:	0000220974
Ad Cost:	\$275.20
Paid:	\$0.00
Balance Due:	\$275.20

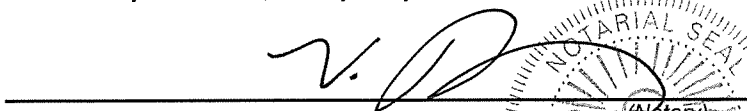
Signed

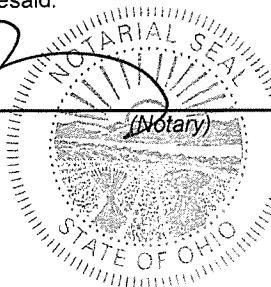


(Legal Advertising Agent)

Sworn or affirmed to, and subscribed before me, this 22nd day of September, 2017 in Testimony whereof, I have hereunto set my hand and affixed my official seal, the day and year aforesaid.

Signed





VICKY LEE FLANNERY
NOTARY PUBLIC
STATE OF OHIO
Comm. Expires
03-16-2022

Please see Ad on following page(s).

HYPOLUXO HAVERHILL COMM DEV
2501 BURNS RD
STE A
PALM BEACH GARDENS, FL 33410-5207

Invoice/Order Number: 0000220974
Ad Cost: \$275.20
Paid: \$0.00
Balance Due: \$275.20

**HYPOLUXO/HAVERHILL COMMUNITY
DEVELOPMENT DISTRICT
FISCAL YEAR 2017/2018
REGULAR MEETING SCHEDULE**

NOTICE IS HEREBY GIVEN that the Board of Supervisors of the Hypoluxo/Haverhill Community Development District will hold Regular Meetings in the Conference Room of Billing, Cochran, Lyles, Mauro & Ramsey, P.A. located at Centurion Tower, 1601 Forum Place, Suite 400, West Palm Beach, Florida 33401 at 8:30 a.m. on the following dates:

**October 11, 2017
November 8, 2017
December 13, 2017
January 10, 2018
February 14, 2018
March 14, 2018
April 11, 2018
May 9, 2018
June 13, 2018
July 11, 2018
August 8, 2018
September 12, 2018**

The purpose of the meetings is to conduct any business coming before the Board. Meetings are open to the public and will be conducted in accordance with the provisions of Florida law. Copies of the Agendas for any of the meetings may be obtained from the District's website or by contacting the District Manager at (561) 630-4922 and/or toll free at 1-877-737-4922 prior to the date of the particular meeting.

From time to time one or more Supervisors may participate by telephone; therefore a speaker telephone will be present at the meeting location so that Supervisors may be fully informed of the discussions taking place. Meetings may be continued as found necessary to a time and place specified on the record.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to insure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meeting should contact the District Manager at (561) 630-4922 and/or toll-free at 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting.

Meetings may be cancelled from time to time without advertised notice.

**HYPOLUXO/HAVERHILL COMMUNITY
DEVELOPMENT DISTRICT
www.hypoluxohaverhillcdd.org
PUBLISH: THE PALM BEACH POST
9 -21/ 2017**

0000220974-01

HYPOLUXO/HAVERHILL COMMUNITY DEVELOPMENT DISTRICT
PUBLIC HEARING & REGULAR BOARD MEETING
MAY 9, 2018

A. CALL TO ORDER

District Manager Michael McElligott called the May 9, 2018, Regular Board Meeting of the Hypoluxo/Haverhill Community Development District to order at 8:35 a.m. in the Conference Room of Billing, Cochran, Lyles, Mauro & Ramsey, P.A., Centurion Tower, 1601 Forum Place, Suite 400, West Palm Beach, Florida 33401.

B. PROOF OF PUBLICATION

Mr. McElligott presented proof of publication that notice of the Regular Board Meeting had been published in *The Palm Beach Post* on September 21, 2017, as part of the District's Fiscal Year 2017/2018 Regular Meeting Schedule, as legally required.

C. ESTABLISH A QUORUM

Mr. McElligott determined that the attendance of the following Supervisors constituted a quorum and it was in order to proceed with the meeting: Chairman Tom Messler, Vice Chairman Bernard Gatlin and Supervisors Paul Patton and Howard Fioto.

Staff in attendance were District Manager Michael McElligott of Special District Services, Inc.; and District Counsel Scott Cochran of Billing, Cochran, Lyles, Mauro & Ramsey, P.A.

D. ADDITIONS OR DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

E. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

There were no comments from the public for items not on the agenda.

F. APPROVAL OF MINUTES

1. February 14, 2018, Regular Board Meeting

Mr. McElligott presented the minutes of the February 14, 2018, Regular Board Meeting and asked if there were any changes. There being no changes, a **motion** was made by Mr. Patton, seconded by Mr. Messler and unanimously passed to approve the minutes of the February 14, 2018, Regular Board Meeting, as presented.

Mr. McElligott then recessed the Regular Board Meeting and opened the Public Hearing.

G. PUBLIC HEARING

1. Proof of Publication

HYPOLUXO/HAVERHILL COMMUNITY DEVELOPMENT DISTRICT
PUBLIC HEARING & REGULAR BOARD MEETING
MAY 9, 2018

Mr. McElligott presented proof of publication that notice of the Public Hearing had been published in *The Palm Beach Post* on April 19, 2018, and April 26, 2018, as legally required.

2. Receive Public Comment on the Fiscal Year 2018/2019 Final Budget

Mr. McElligott noted that no members of the public were present.

3. Consider Resolution No. 2018-02 – Adopting a Fiscal Year 2018/2019 Final Budget

Mr. McElligott presented Resolution No. 2018-02, entitled:

RESOLUTION NO. 2018-02

A RESOLUTION OF THE HYPOLUXO/HAVERHILL COMMUNITY DEVELOPMENT DISTRICT ADOPTING A FISCAL YEAR 2018/2019 BUDGET.

Mr. Patton asked how many meetings we budget for a year. Mr. McElligott explained that we budget for 5 meetings each year, however the board usually only holds 4 meetings a year. That way we have the budget for an emergency meeting should the need ever arise.

There being no further discussion, a **motion** was made by Mr. Patton, seconded by Mr. Messler to adopt Resolution No. 2018-02, as presented. The **motion** carried on a vote of 4 to 0.

Mr. McElligott then closed the Public Hearing and reconvened the Regular Board Meeting.

H. OLD BUSINESS

There were no Old Business items to come before the Board.

I. NEW BUSINESS

1. Consider Resolution No. 2018-03 – Adopting a Fiscal Year 2018/2019 Meeting Schedule

Mr. McElligott presented Resolution No. 2018-03, entitled:

RESOLUTION NO. 2018-03

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE HYPOLUXO/HAVERHILL COMMUNITY DEVELOPMENT DISTRICT, ESTABLISHING A REGULAR MEETING SCHEDULE FOR FISCAL YEAR 2018/2019 AND SETTING THE TIME AND LOCATION OF SAID DISTRICT MEETINGS; AND PROVIDING AN EFFECTIVE DATE.

HYPOLUXO/HAVERHILL COMMUNITY DEVELOPMENT DISTRICT
PUBLIC HEARING & REGULAR BOARD MEETING
MAY 9, 2018

A **motion** was made by Mr. Patton, seconded by Mr. Messler and passed unanimously to adopt Resolution No. 2018-03, as presented.

2. Consider Resolution No. 2018-04 – Adopting a Statewide Mutual Aid Agreement

Mr. McElligott presented Resolution No. 2018-04, entitled:

RESOLUTION NO. 2018-04

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE HYPOLUXO/HAVERHILL COMMUNITY DEVELOPMENT DISTRICT, STATE OF FLORIDA, APPROVING THE REVISED FLORIDA STATEWIDE MUTUAL AID AGREEMENT; PROVIDING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Mr. McElligott gave a description of the agreement and explained that this is an updated version of the agreement the Board was a party to currently. A **motion** was made by Mr. Patton, seconded by Mr. Messler and passed unanimously to adopt Resolution No. 2018-04, as presented.

J. ADMINISTRATIVE MATTERS

Mr. McElligott reminded the Board to submit their Form 1, Statement of Financial Interests, before the July 1st deadline.

K. BOARD MEMBER COMMENTS

There were no Board Member comments.

L. ADJOURNMENT

There being no further business to come before the Board, a **motion** was made by Mr. Patton, seconded by Mr. Messler and unanimously passed to adjourn the Regular Board Meeting at 8:43 a.m.

Secretary/Assistant Secretary

Chair/Vice-Chair

RESOLUTION NO. 2018-05

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE HYPOLUXO/HAVERHILL COMMUNITY DEVELOPMENT DISTRICT AUTHORIZING AND ADOPTING AN AMENDED FINAL FISCAL YEAR 2017/2018 BUDGET (“AMENDED BUDGET”), PURSUANT TO CHAPTER 189, FLORIDA STATUTES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board of Supervisors of the Hypoluxo/Haverhill Community Development District (“District”) is empowered to provide a funding source and to impose special assessments upon the properties within the District; and,

WHEREAS, the District has prepared for consideration and approval an Amended Budget.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE HYPOLUXO/HAVERHILL COMMUNITY DEVELOPMENT DISTRICT, THAT:

Section 1. The Amended Budget for Fiscal Year 2017/2018 attached hereto as Exhibit “A” is hereby approved and adopted.

Section 2. The Secretary/Assistant Secretary of the District is authorized to execute any and all necessary transmittals, certifications or other acknowledgements or writings, as necessary, to comply with the intent of this Resolution.

PASSED, ADOPTED and EFFECTIVE this 12th day of September, 2018.

ATTEST:

**HYPOLUXO/HAVERHILL
COMMUNITY DEVELOPMENT DISTRICT**

By: _____
Secretary/Assistant Secretary

By: _____
Chairperson/Vice Chairperson

Hypoluxo/Haverhill
Community Development District

**Amended Final Budget For
Fiscal Year 2017/2018
October 1, 2017 - September 30, 2018**

CONTENTS

- I **AMENDED FINAL OPERATING FUND BUDGET**
- II **AMENDED FINAL DEBT SERVICE FUND BUDGET**

AMENDED FINAL BUDGET
HYPOLUXO/HAVERHILL COMMUNITY DEVELOPMENT DISTRICT
OPERATING FUND
FISCAL YEAR 2017/2018
OCTOBER 1, 2017 - SEPTEMBER 30, 2018

	FISCAL YEAR 2017/2018 BUDGET 10/1/17 - 9/30/18	AMENDED FINAL BUDGET 10/1/17 - 9/30/18	YEAR TO DATE ACTUAL 10/1/17 - 8/31/18
REVENUES			
O & M Assessments	69,083	69,110	69,110
Debt Assessments	99,827	99,848	99,848
Other Revenues	0	0	0
Interest Income	120	100	96
TOTAL REVENUES	\$ 169,030	\$ 169,058	\$ 169,054
EXPENDITURES			
Supervisor Fees	5,000	3,400	2,400
Payroll Taxes - Employer	400	264	184
Engineering/Inspections	1,500	1,000	0
Management	24,252	24,252	22,231
Secretarial	4,200	4,200	3,850
Legal	7,000	6,500	4,338
Assessment Roll	5,000	5,000	0
Audit Fees	3,400	3,400	3,400
Insurance	6,356	5,778	5,778
Legal Advertisements	1,100	1,000	695
Miscellaneous	800	600	165
Postage	275	75	45
Office Supplies	400	350	221
Dues & Subscriptions	175	175	175
Trustee Fee	3,700	3,180	3,180
Continuing Disclosure Fee	1,000	500	0
Website Management	1,500	1,500	1,375
TOTAL EXPENDITURES	\$ 66,058	\$ 61,174	\$ 48,037
REVENUES LESS EXPENDITURES	\$ 102,972	\$ 107,884	\$ 121,017
Bond Payments	(93,837)	(95,096)	(95,096)
BALANCE	\$ 9,135	\$ 12,788	\$ 25,921
County Appraiser & Tax Collector Fee	(3,378)	(2,189)	(2,189)
Discounts For Early Payments	(6,757)	(6,424)	(6,424)
EXCESS/ (SHORTFALL)	\$ (1,000)	\$ 4,175	\$ 17,308
Carryover From Prior Year	1,000	1,000	0
NET EXCESS/ (SHORTFALL)	\$ -	\$ 5,175	\$ 17,308

FUND BALANCE AS OF 9/30/17	
FY 2017/2018 ACTIVITY	
FUND BALANCE AS OF 9/30/18	

\$38,156
\$4,175
\$42,331

Notes

Carryover From Prior Year Of \$1,000 was used to reduce Fiscal Year 2017/2018 Assessments.
\$1,600 Of Fund Balance To Be Used To Reduce 2018/2019 Assessments.

AMENDED FINAL BUDGET

HYPOLUXO/HAVERHILL COMMUNITY DEVELOPMENT DISTRICT
DEBT SERVICE FUND
FISCAL YEAR 2017/2018
OCTOBER 1, 2017 - SEPTEMBER 30, 2018

	FISCAL YEAR 2017/2018 BUDGET 10/1/17 - 9/30/18	AMENDED FINAL BUDGET 10/1/17 - 9/30/18	YEAR TO DATE ACTUAL 10/1/17 - 8/31/18
REVENUES			
Interest Income	20	112	107
NAV Tax Collection	93,837	95,096	95,096
Total Revenues	\$ 93,857	\$ 95,208	\$ 95,203
EXPENDITURES			
Principal Payments (2017)	60,000	60,000	60,000
Interest Payments (2017)	27,594	28,350	28,350
Bond Redemption	6,263	0	0
Total Expenditures	\$ 93,857	\$ 88,350	\$ 88,350
Excess/ (Shortfall)	\$ -	\$ 6,858	\$ 6,853

FUND BALANCE AS OF 9/30/17	\$44,901
FY 2017/2018 ACTIVITY	\$6,858
FUND BALANCE AS OF 9/30/18	\$51,759

Notes

Reserve Fund Balance = \$10,000*. Revenue Fund Balance = \$41,759*.

Revenue Fund Balance To Be Used To Make 11/1/2018 Interest Payment Of \$13,419.

* Approximate Amounts

Series 2017 Bond Refunding Information

Original Par Amount =	\$1,195,000	Annual Principal Payments Due =
Interest Rate =	2.52% - 6.75%	May 1st
Issue Date =	January 2017	Annual Interest Payments Due =
Maturity Date =	May 2033	May 1st & November 1st
Par Amount As Of 9/30/18 =	\$1,065,000	